

Communities Overview and Scrutiny Committee

Agenda

Date: Thursday, 26th March, 2015
Time: 10.30 am
Venue: Committee Suite 1,2 & 3, Westfields, Middlewich Road,
Sandbach CW11 1HZ

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

3. **Whipping Declarations**

To provide an opportunity for Members to declare the existence of a party whip in relation to any item on the agenda.

For requests for further information

Contact: Katie Small

Tel: 01270 686465

E-Mail: katie.small@cheshireeast.gov.uk with any apologies

4. **Public Speaking**

A total period of 15 minutes is allocated for members of the public to make a statement(s) on any matter that falls within the remit of the Committee.

Individual members of the public may speak for up to 5 minutes, but the Chairman will decide how the period of time allocated for public speaking will be apportioned, where there are a number of speakers.

Note: In order for officers to undertake any background research, it would be helpful if members of the public contacted the Scrutiny officer listed at the foot of the agenda, at least one working day before the meeting to provide brief details of the matter to be covered.

5. **Minutes of Last Meeting** (Pages 1 - 4)

To approve the minutes of the meeting held on 22 January 2015

6. **Community Hubs**

To receive a presentation on the developments to date

7. **Domestic Homicide Review**

To receive a presentation and scrutinise the recommendations and action plan from the review.

8. **Forward Plan** (Pages 5 - 14)

To note the forward plan, identify any new items, and to determine whether any further examination of new issues is appropriate.

9. **Work Programme** (Pages 15 - 20)

To give consideration to the work programme

CHESHIRE EAST COUNCIL

Minutes of a meeting of the **Communities Overview and Scrutiny Committee**

held on Thursday, 22nd January, 2015 at Committee Suite 1,2 & 3,
Westfields, Middlewich Road, Sandbach CW11 1HZ

PRESENT

Councillor G Baxendale (Chairman)
Councillor M Grant (Vice-Chairman)

Councillors W S Davies, H Gaddum and P Whiteley

In attendance

P Bayley – Principal Manager Local Community Services
S Cordon – Head of Communities
K Hercules – Principal Manager - Local Area Working
A Webb - Community Safety Development Manager

26 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors P Hayes and K Hickson.

27 DECLARATIONS OF INTEREST

There were no declarations of interest

28 WHIPPING DECLARATIONS

There were no whipping declarations

29 PUBLIC SPEAKING

There were no members of the public present wishing to speak

30 MINUTES OF THE LAST MEETING

Consideration was given to the minutes of the meeting held on 20 November 2014.

RESOLVED

That the minutes be approved as a correct record and signed by the Chairman.

31 SAFER CHESHIRE EAST PARTNERSHIP ANNUAL REPORT

Consideration was given to a presentation on the Safer Cheshire East Partnership (SCEP) Annual report. It was noted that the SCEP Plan and statistics

would be brought back to the Committee in June 2015, once the partnership had been strengthened. The presentation outlined:

- Strategic Intelligence Assessment
- Current SCEP priorities
- Achievements for 2013/14
- SCEP Funding
- Cheshire and Warrington Community Safety
- New Challenges
- SCEP Plan for 2015/16

It was noted that the SCEP Plan needed to be made more robust and the current priorities of the plan were historical, as the types of crime committed had changed dramatically; rural crime and serious and organised crime were now high within Cheshire East compared to the rest of Cheshire. The Strategic Intelligence Assessment would focus on child sexual exploitation, self neglect, hate crime and human trafficking, which would be reflected in the revised SCEP Plan.

RESOLVED

That the revised Safer Cheshire East Partnership Plan and statistics be brought back to the Committee in June 2015.

32 SUSTAINABLE LIBRARIES STRATEGY PROGRESS UPDATE

The Committee received a progress report on the implementation of the Sustainable Libraries Strategy. It was noted that good progress had been made against the priorities for action and the service had delivered £700k efficiency savings to date. Members were pleased that a new mobile library vehicle had been procured, which would be ready for service in April 2015.

RESOLVED

That the service be congratulated and the progress report be endorsed.

33 DRAFT ENFORCEMENT POLICY

Consideration was given to the draft Corporate Enforcement Policy, which was to provide a refreshed umbrella document for all enforcement services and set out what the Council can and cant do and how the Councils enforcement approach would be carried out. Service specific policies would link up with this document and each other underneath this policy for the detail. The Committee agreed that:

- The policy showed residents and businesses what they could expect from the Council if they were breaking Council rules of Enforcement, or of they are a victim of someone else doing this.
- Reflected the Councils ambition to be an Enforcing Council, and demonstrated that the Council would take the most appropriate action, whether this be informal or full prosecution.
- The policy was a high level umbrella policy for all enforcement and was not about service specific detail.

- The policy needed to be more user friendly, including a summary, case studies and pictures.
- There were several issues around taxi licensing which needed to be addressed.
- A paragraph showing the range of powers available to the Council should be included in the policy.
- Several typographical errors be amended.

RESOLVED

1. That subject to the comments highlighted above the draft Corporate Enforcement Policy be recommended for approval.
2. That the next steps for the document be noted.

34 FORWARD PLAN

Consideration was given to the areas of the forward plan which fell within the remit of the Committee.

RESOLVED

That the forward plan be noted.

35 WORK PROGRAMME

Consideration was given to the work programme. It was agreed that:

- The Community Infrastructure Levy be removed from the work programme until the Local Plan had been revised.
- An update on Community Hubs be considered on 26 March 2015.
- The Domestic Homicides Review be considered on 26 March 2015.
- The Community Safety Partnership Performance and Plan be considered in June 2015.

RESOLVED

That the work programme be amended to reflect the items highlighted above.

The meeting commenced at 10.30 am and concluded at 11.35 am

Councillor G Baxendale (Chairman)

This page is intentionally left blank



FORWARD PLAN TO 31 JULY 2015

This Plan sets out the key decisions which the Executive expects to take in the period indicated above. The Plan is updated every month. Key decisions are defined in the Council's Constitution as:-

“an executive decision which is likely –

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising one or more wards or electoral divisions in the area of the local authority.

For the purpose of the above, savings or expenditure are “significant” if they are equal to or greater than £1M.”

Reports relevant to key decisions, and any listed background documents, may be viewed at any of the Council's Offices/Information Centres 5 days before the decision is due to be made. Copies of, or extracts from, these documents may be obtained on the payment of a reasonable fee from the following address:-

Democratic Services Team
Cheshire East Council ,
c/o Westfields, Middlewich Road, Sandbach Cheshire CW11 1HZ
Telephone: 01270 686472

However, it is not possible to make available for viewing or to supply copies of reports or documents the publication of which is restricted due to the confidentiality of the information contained therein.

A record of the decision for each key decision is published within 6 days of it having been made. This is open for public inspection on the Council's Website, at Council Information Centres and Council Offices.

This Forward Plan also provides notice that the Cabinet may decide to take a decision in private (ie with the public and press excluded from the meeting). In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, 28 days' notice must be given of any decisions to be made in private by the Cabinet, with provision for the public to make representations as to why they should be made in public. In these cases, Members of the Council and the public may make representations in writing to the Democratic Services Team Manager using the contact details below. A further notice of intention to hold the meeting in private must then be published 5 clear days before the meeting, setting out any representations received as to why the meeting should be held in public, with a response from the Leader and the Cabinet.

The list of decisions in this Forward Plan indicates whether a decision is to be taken in private, with the reason category for that decision being taken in private being drawn from the list overleaf:

1. Information relating to an individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including to authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal and professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation of prosecution of crime

If you would like to make representations about any decision to be conducted in private at a meeting then please email:

Paul Mountford, Democratic Services Officer paul.mountford@cheshitreeast.gov.uk

Such representations must be received at least 10 clear working days before the date of the Cabinet or Portfolio Holder meeting concerned.

Where it has not been possible to meet the 28 day rule for publication of a notice of a key decision or intention to meet in private, the relevant notices will be published as soon as possible in accordance with the requirements of the Constitution.

The law and the Council's Constitution provide for urgent key decisions to be made. Any decision made in this way will be published in the same way.

Forward Plan to 31 July 2015

Key Decision and Private Non-Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 14/15-31 Adult Services Charging Policy Review 2015	<p>Approval to go to public consultation on a number of proposals around Adult Social Care charging – some of which are statutory requirements of the Care Act.</p> <p>The officers be authorised to take all necessary actions to implement changes outlined subject to the outcome of consultation.</p>	Cabinet	3 Mar 2015		Alison McCudden	possible confidential appendix
CE 14/15-44 Energy Procurement - Corporate Buildings, Street Lighting and Schools	<p>To seek agreement to use the procurement method recommended.</p> <p>To appoint West Mercia Energy as the preferred provider.</p>	Cabinet	3 Mar 2015			No

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 14/15-47 Community Equipment Service - Provision of Larger Equipment	To authorise officers to take all necessary actions to procure two equipment framework agreements. One framework will be to enable the purchase of adult equipment. The second framework will be to enable the purchase of children's equipment.	Cabinet	3 Mar 2015			No
CE 14/15-49 Disposal of Council Land at Earl Road, Handforth	To authorise officers to take all necessary actions to dispose of the Council's surplus land holdings at Earl Road, Handforth to a specific purchaser (following a recently completed comprehensive open market exercise) in order to create jobs, support economic growth and generate substantial capital receipts.	Cabinet	3 Mar 2015		Darran Lawless, Head of Development	No
CE 14/15-50 The Care Act in Cheshire East	To provide an overview of the Care Act, regulations and statutory guidance in advance of the implementation of the Act from April 2015, and to seek approval for planned activity to prepare for implementation.	Cabinet	3 Mar 2015			No

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 14/15-51 Update on Environmental Hub	That officers be authorised to appoint the preferred supplier of the tender exercise as the main contractor and finalise the agreements required for the two phased contract to deliver the Environmental Hub.	Cabinet	3 Mar 2015		Chris Allman	No
CE14/15-18 Cheshire Homechoice - Allocation Policy Review	<p>To approve the final version of the Cheshire Homechoice Policy for adoption and authorise officers to take all necessary steps to implement the revised Housing Allocation Policy.</p> <p>Cheshire Homechoice is the Choice Based Lettings Partnership between Cheshire East Council and Registered Providers who allocate Social Housing in Cheshire East.</p>	Cabinet	31 Mar 2015		Karen Carsberg	
CE 14/15-29 Crewe Town Centre Regeneration Delivery Framework	To consider recommendations on a regeneration framework for Crewe town centre.	Cabinet	31 Mar 2015		Jez Goodman	No

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 14/15-41 Congleton Lifestyle Offer	<p>To note the outcome of assessments and consultation to date and approval to:</p> <ol style="list-style-type: none"> 1. Progress the modernisation of the existing leisure facilities by undertaking all required consultation, supporting assessments and studies to develop a detailed design; and 2. Delegate all necessary powers to the Executive Director for Strategic Commissioning to undertake procurement of a delivery partner and progress the scheme to a submission of a planning application. 	Cabinet	31 Mar 2015			No

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 14/15-43 Digital Customer Services	To authorise officers to take all necessary actions to implement the future 'digital by design' operating model for customer contact.	Cabinet	31 Mar 2015		Paul Bayley	No
CE 14/15-46 Determination of Local Authority Co-ordinated Scheme and Admission Arrangements	To approve the Local Authority's Co-ordinated Scheme and Admission Arrangements for 2016/17.	Cabinet	31 Mar 2015		Barbara Dale	No
CE 14/15-55 Better Care Fund - Section 75 Agreement	To approve the Better Care Fund Section 75 Agreements and to authorise officers to take all necessary actions to implement the proposal.	Cabinet	31 Mar 2015		Guy Kilminster	No
CE 14/15-56 Congleton Public Realm Enhancement	To approve the initial site investigations, scope of the scheme, preliminary design and commitment to funding.	Cabinet	31 Mar 2015		Paul Griffiths	No

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 14/15-57 Strategic Acquisition, Crewe	<p>To approve the acquisition of the freehold of a key site in Crewe and, following due diligence, to delegate authority to the Executive Director of Economic Growth & Prosperity to authorise the exchange and completion of contracts in relation to the proposed acquisition.</p> <p>To authorise officers to develop a business case to support redevelopment plans for this property and develop proposals for the procurement of a development partner.</p>	Cabinet	31 Mar 2015		Jez Goodman	No
CE 14/15-33 Strategic Asset Management Plan	To accept the new Strategic Asset Management Plan and authorise the officers to take all necessary actions to implement it.	Cabinet	28 Apr 2015		Julian Cobley	No

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 14/15-38 Cheshire East Housing Strategy 2016-2021	Initially to authorise officers to release a draft version of the Strategy for public consultation. Subject to the consultation response, ratify the Strategy and authorise officers to implement all initiatives and actions contained therein.	Cabinet	28 Apr 2015		Karen Carsberg	No
CE 14/15-42 Cheshire East Indoor Facility and Playing Pitch Strategies	To adopt both the Indoor Facility and the Playing Pitch Strategies in support of the Council's Local Plan.	Cabinet	28 Apr 2015		Mark Wheelton	No
CE 14/15-48 Alderley Park Development Framework	To consider the outcome of the public consultation and approve the use of the Development Framework for development management purposes.	Cabinet	28 Apr 2015		Adrian Fisher, Head of Planning and Policy	No
CE 14/15-52 Jodrell Bank - Square Kilometre Array	To support the work at Jodrell Bank and the bid to secure the Square Kilometre Array HQ, and to authorise officers to take all necessary actions to implement the proposal.	Cabinet	28 Apr 2015			No

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 14/15-54 Crewe Bus Interchange Facility	<p>To consider the findings of the feasibility study and preliminary design work to identify and appraise the options to deliver a replacement bus interchange facility in Crewe by 1st May 2016.</p> <p>To approve the recommended option and associated delivery plan to enable a scheme to be implemented in line with the approved capital budget of £2.9M.</p> <p>To authorise the officers to take all necessary actions to implement the scheme in line with the agreed delivery plan, including engagement and consultation with stakeholders and residents.</p>	Cabinet	28 Apr 2015		Jenny Marston	No
CE 14/15-53 Congleton Link Road - Approval to Submit a Planning Application	Officers be authorised to submit a planning application for the Congleton Link Road in accordance with the details contained in the report.	Cabinet	June 2015		Paul Griffiths	No

CHESHIRE EAST COUNCIL

REPORT TO: Communities Overview and Scrutiny Committee

Date of Meeting: 26 March 2015
Report of: Head of Corporate Resources and Stewardship
Subject/Title: Work Programme update

1.0 Report Summary

- 1.1 To review items in the 2014/2015 Work Programme listed in the schedule attached, together with any other items suggested by Committee Members.

2.0 Recommendations

That the 2014/2015 work programme be reviewed.

3.0 Reasons for Recommendations

- 3.1 It is good practice to agree and review the Work Programme to enable effective management of the Committee's business.

4.0 Wards Affected

- 4.1 All

5.0 Local Ward Members

- 5.1 Not applicable.

6.0 Policy Implications including - Carbon reduction - Health

- 6.1 Not known at this stage.

7.0 Financial Implications

- 7.1 Not known at this stage.

8.0 Legal Implications

- 8.1 None.

9.0 Risk Management

9.1 There are no identifiable risks.

10.0 Background and Options

10.1 Members are asked to review the schedule attached to this report, and if appropriate, add new items or delete items that no longer require any scrutiny activity. When selecting potential topics, Members should have regard to the Council's new three year plan and also to the general criteria listed below, which should be applied to all potential items when considering whether any Scrutiny activity is appropriate.

The following questions should be asked in respect of each potential work programme item:

- Does the issue fall within a corporate priority;
- Is the issue of key interest to the public;
- Does the matter relate to a poor or declining performing service for which there is no obvious explanation;
- Is there a pattern of budgetary overspends;
- Is it a matter raised by external audit management letters and or audit reports?
- Is there a high level of dissatisfaction with the service;

10.2 If during the assessment process any of the following emerge, then the topic should be rejected:

- The topic is already being addressed elsewhere
- The matter is subjudice
- Scrutiny cannot add value or is unlikely to be able to conclude an investigation within the specified timescale

11 Access to Information

The background papers relating to this report can be inspected by contacting the report writer:

Name: Katie Small
Designation: Scrutiny Officer
Tel No: 01270 686465
Email: katie.small@cheshireeast.gov.uk

This page is intentionally left blank

Communities Overview and Scrutiny Committee Work Programme

Upcoming Meetings	Date:26/03/2015 Time:10.30am Venue: Committee Suite, Westfields			
-------------------	---	--	--	--

Item	Notes	Lead Officer/ Portfolio Holder	Action to be Taken	Key Dates/Deadlines
Tatton Park Enterprises	To receive the quarterly performance monitoring report	Councillor L Gilbert	Scrutiny Committee	Ongoing
Review of women's safety	To review what Cheshire East do to ensure women's safety in respect of rape, domestic violence and internet trolling	S Cordon L Gilbert	Report Possible task and finish. J Gibson (domestic violence to attend)	Ongoing
Community Hubs	To receive an update on Community hubs	S Cordon D Brown	Report	26 March 2015
Domestic Homicide Reviews	To scrutinise the outcomes of the action plan	S Cordon J Gibson Cllr Gilbert	Scrutiny Committee report	26 March 2015
Community Safety Partnership Plan and Performance	Revised plan to be considered	S Cordon Cllr L Gilbert	Scrutiny Committee Report	June 2015
Cheshire Sub Regional Review of Community Safety	To comment on the review. What do we want for Cheshire East?	S Cordon Cllr Gilbert	Scrutiny Committee report	TBC
Community Strategy	Is this still fit for purpose?	S Cordon Cllr D Brown	To review the strategy.	TBC

This page is intentionally left blank